

STEP 1

CREATE/UPDATE PROFILE

Existing fhcme.com User:

Go to www.fhcme.com

Click sign in

Enter email associated with account

Enter default password:
user's last name with
capitalized first letter (user can

change password after first log-in).

Review and complete profile.

OR

New fhcme.com User:

Go to www.fhcme.com

Click sign in

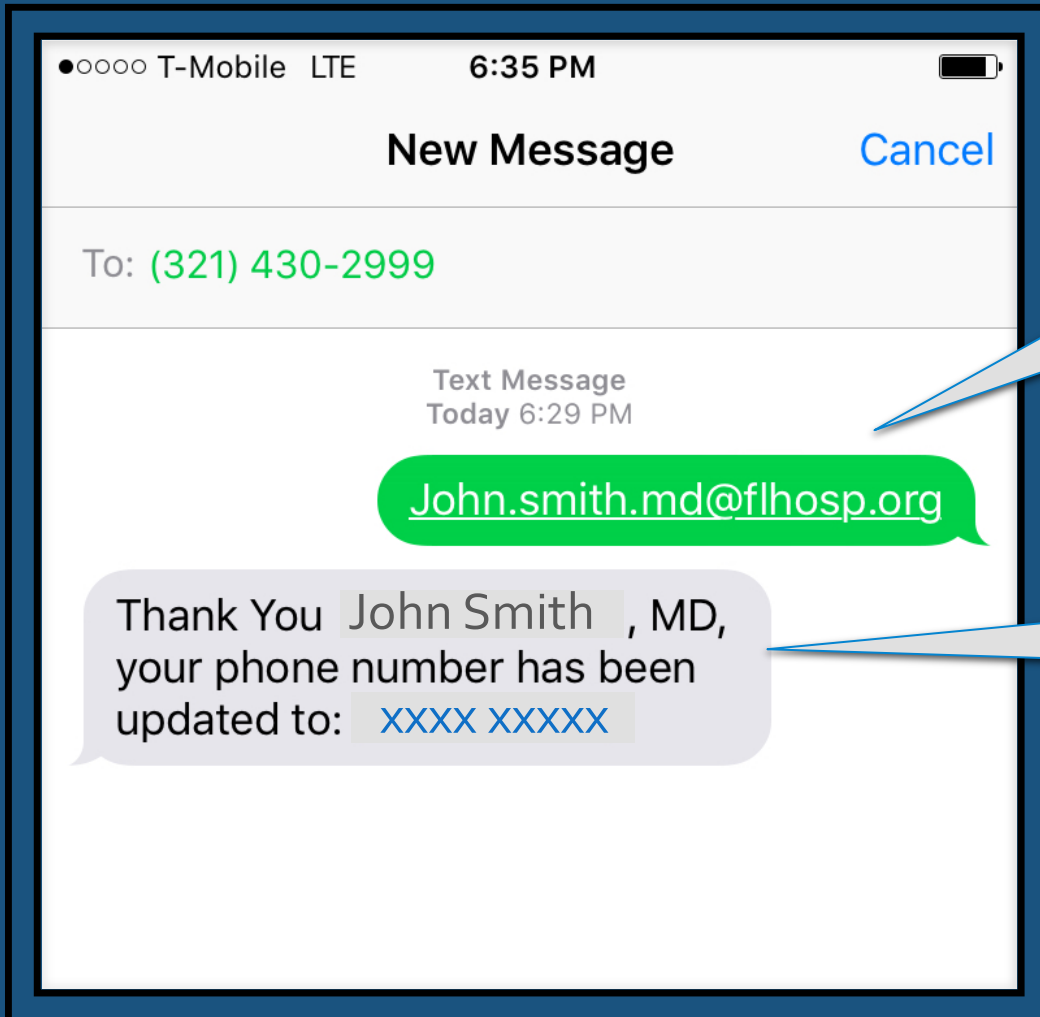
Click "Don't Have an Account"

Enter email address and password

Complete profile

STEP 2:

LINK YOUR SMARTPHONE WITH THE FH CME EVENT REGISTRATION NUMBER: 321-430-2999



1) Send a 'New Message' to 321-430-2999 containing your e-mail address as the content of the message, example: john.smith.md@flhosp.org)

2) You should receive a confirmation message indicating that your number has been linked.

* We recommend that you save the CME registration number 321-430-2999 to your contacts

STEP 3: DOWNLOAD CLOUDCME PHONE APP

1) Download CloudCME app from App Store or Google Play.



2) Open CloudCME App and enter "Flhosp" on welcome screen.

A screenshot of the CloudCME app's welcome screen. It has a blue header with a question mark icon. The main content area is light gray and contains the text "Welcome to CloudCME® Check In" followed by "To get started, please enter the organization code provided by your administrator." Below this is a white text input field containing "Flhosp" and a blue button labeled "Verify My Organization".

Welcome to CloudCME® Check In

To get started, please enter the organization code provided by your administrator.

Verify My Organization

3) Sign in using your email address and password.

A screenshot of the CloudCME app's login screen. It has a blue header with a question mark icon. The main content area is light gray and contains the text "Enter your CloudCME® account email and password. If you do not have an account, please contact your organization." Below this are two white text input fields: the first is labeled "email" and the second contains ".....". At the bottom is a blue button labeled "Login".

Enter your CloudCME® account email and password. If you do not have an account, please contact your organization.

Login